



**Believe, Strive, Achieve**

## Winklebury Federation

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Thursday 25<sup>th</sup> April 2019

Dear Parents of children in Year 5,

As some of you will be aware, our upper school children are going to Ironbridge in June for this year's residential trip. We are already planning ahead for next year and will be offering our Year 6 pupils the opportunity to go to PGL in Osmington Bay in June 2020, a trip we very successfully ran in 2018. With the introduction of Minstead in Year 4, we have decided to keep the Upper School residential trip to Year 6 children only. We will however offer out spaces to Year 5 if we do not have enough interest and they would like to attend. The trip will include a range of exciting adventure activities and challenges involving individual and collaborative work. Based on previous experience, we have booked 30 places. The following link will give you an idea of the content of the trip <http://www.pgl.co.uk/en-gb/school-trips/resources/parent-guide/about> These places have been reserved for the week beginning **Monday 1st June 2020 for 4 nights**. We appreciate this may seem early to start organising but we would like to give you the opportunity to split the payments over an 11 month period.

The cost of the visit is expected to be £450.00 inclusive of all activities, transport and food and drink. If you would like your child to participate in the visit, please complete the reply slip below and return it **to the office by Monday 20<sup>th</sup> May** to reserve a place. After 20<sup>th</sup> May, places will be offered to current Year 4 children on a first come, first served basis. We will ask for a non-returnable deposit of £75 to secure the place. This will leave a monthly payment of £37.50 from June 2019 until March 2020. Payments can be made by cheque, cash or on Scopay (cheques should be made payable to Winklebury Junior School). We would ask that the minimum payment is paid each month according to the payment schedule so that the balance is paid in full by Friday 27<sup>th</sup> March 2020. A payment card will be issued which should accompany any payment made.

Please note that for those children entitled to free school meals based on income factors, the school will pay out of our Pupil Premium funding, 50% of the deposit for the residential for a child in receipt of free school meals at any point over the past six years. Accordingly, when you come to pay the deposit, please make sure you tell us if your child is entitled to free school meals (or has been at any point over the past six years), we will check our records and charge you 50% of the deposit only.

Please be aware that it is very important once you have paid your deposit, that your child does not withdraw from the trip unless there are extenuating circumstances, which must be discussed in the first instance with myself. The school incurs many costs for a residential trip ahead of the time. We ask for your payments and unless the circumstances are deemed exceptional by the school, you will forfeit the deposit paid and any other monies paid which we cannot reclaim. The costs incurred by the school are based on the number of children booked for. This number is drawn from the number of children who pay a deposit and therefore it is very difficult if a child withdraws from a commitment to the trip. Thank you for your understanding.

We will be holding information presentations on **Monday 13<sup>th</sup> May 2019 at 2.30pm and 5.45pm**. Your child is more than welcome to come to the evening presentation although they will be given the same information during the day by their class teacher.

Please do not hesitate to contact me if you would like any further information or to discuss arrangements for the visit.

Yours sincerely

Mrs S Mathlin  
Head of Federation

**Winklebury Junior School**

**Reply Slip – Osmington Bay Residential Trip 2020**

I would like my child ..... in ..... Class (child's current class)

to attend the residential trip to Osmington Bay for the week beginning Monday 1st June 2020.

I have paid my non-returnable deposit of £75 by:

Cash

Cheque

Online

I confirm that once I have paid the deposit, I am committing to paying the full cost of the trip.

Signed: ..... Parent / Guardian